

## **PROJECT MANAGEMENT: BASIC**

**DAYS OF TRAINING:** 1

**PREREQUISITES:** None

### **FUNDAMENTALS OF PROJECT MANAGEMENT**

Projects

The project management process

### **CHARACTERISTICS OF A PROJECT**

The project environment

The project manager

The project team

### **PROJECT INITIATION AND SCOPE PLANNING**

Project initiation

Scope planning

### **SCOPE DEFINITION, VERIFICATION, AND CHANGE CONTROL**

Scope definition

Scope verification

Scope change control

### **TIME MANAGEMENT**

Activity definition and sequencing

Activity duration

### **SCHEDULE DEVELOPMENT AND CONTROL**

Schedule development

Schedule control

### **RESOURCE IDENTIFICATION AND COST APPROXIMATING**

Resource identification

Cost approximating

### **BUDGETING AND COST CONTROL**

Cost budgeting

Cost control

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